

EMPLOYMENT OPPORTUNITY

POSITION TITLE: Oceans Protection Plan Manager



FIRST NATIONS
FISHERIES COUNCIL

The First Nations Fisheries Council of BC (FNFC) is a unique, progressive organization that is offering an exciting opportunity to join a focused and dynamic team. Through the *BC First Nations Fisheries Action Plan*, BC First Nations have mandated the FNFC to support, protect, reconcile, and advance Aboriginal Title and Rights and Treaty Rights as they relate to fisheries and the health and protection of aquatic resources. Our priorities are to develop effective governance structures, form collaborative relationships among First Nations organizations, and work together to build a coherent voice on fisheries matters.

POSITION SUMMARY:

The FNFC is seeking an energetic, adaptable, motivated and self-directed person to join our team as the Oceans Protection Plan Lead. Reporting to the Executive Director, the Oceans Protection Plan Manager will work collaboratively to implement FNFC Oceans Protection Plan (OPP) initiatives, support OPP related interests of BC First Nations through coordination of multiple FNFC OPP related committees, function as the OPP point of contact, and complete work plans and activities according to the needs and interests of BC First Nations.

CONTEXTUAL SUMMARY:

The FNFC has recently worked with the responsible federal government departments and agencies, including Transport Canada (as the lead Department), the Department of Fisheries and Oceans, Environment and Climate Change Canada, and the Canadian Coast Guard to develop a joint *Commitment to Action Accord* related to implementing the Oceans Protection Plan. This Accord highlights a collaborative working relationship to achieve OPP implementation success in British Columbia and the intention of the federal government to support First Nations' OPP related interests. The FNFC OPP Manager will not only support the implementation of FNFC OPP initiatives, but will also work to ensure a strong relationship is maintained between FNFC, BC First Nations, and the Canadian federal government.

The successful candidate will have experience in building and maintaining strong relationships with First Nations and government agencies by taking a positive and constructive attitude, as well as leading the facilitation and coordination of various engagement processes, and project management.

PRIMARY RESPONSIBILITIES:

- Lead the implementation of FNFC OPP specific initiatives, including development of the annual joint workplans for up to 4 First Nations working groups, integrating joint priorities and providing recommendations in a manner than is aligned with the organization's mandate;
- Develop and manage work plans, budgets and reports for all processes and projects;
- Work closely with other program managers and the Executive Director to ensure program implementation is consistent with the strategic development of the organization, identifying gaps and opportunities for improvement;
- Prepare comprehensive reports, discussion papers and briefing notes, and support the development of other written internal and external communications;

- Liaise and work with government departments on OPP related policy, program implementation and future planning regulatory development as necessary;
- Build and maintain collaborative working relationships with regional, national and international partner organizations – First Nations, government(s), industry, etc.
- Provide support to BC First Nations and organizations through research, analysis, reports, correspondence, participating in meetings, etc.;
- Exercise diplomacy and respecting confidentiality of information.

EDUCATION, EXPERIENCE AND COMPETENCIES:

- Post-secondary degree in environmental studies, resource management, public administration, Indigenous studies, or a related field, plus a minimum of 5 years of experience, or an equivalent combination of education and experience;
- Experience working with and building relationships with BC First Nations communities and/or First Nations organizations;
- Experience with stakeholder and government relations, and working in groups with multiple and often conflicting interests;
- Understanding and familiarity with the Oceans Protection Plan and issues related to marine habitat protection and restoration, and marine safety and response;
- Experience conducting research and analysis, preparing briefing notes, developing recommendations, and drafting correspondence and comprehensive reports;
- Demonstrated experience coordinating and facilitating meetings and events, with strong attention to detail and commitment to high quality work;
- Highly organized and demonstrated ability to work effectively as part of a team and independently;
- Demonstrated ability to multi-task, set priorities effectively, and problem solve, while ensuring high quality work;
- Excellent interpersonal and communication skills with the ability to interact professionally with a wide range of individuals and organizations;
- Strong critical thinking and problem-solving skills;
- Working knowledge of aquatic resource management and related legislation and policy;
- Working knowledge of BC First Nations and their constitutional rights regarding aquatic resources.

JOB LOCATION:

The FNFC office is located at 320-1200 West 73rd Avenue in Vancouver, BC. Office hours are Monday to Friday, 8:30am to 4:30pm. Some travel and extended work hours will be required.

APPLICATION DEADLINE:

Applicants are asked to email confidential letters of application and resume, providing details of work experience and three references before **4:00 pm on April 26, 2019** to:

First Nations Fisheries Council
#320-1200 West 73rd Ave, Vancouver, BC, V6P 6G5
 or

E-mail: careers@fnfisheriescouncil.ca - Subject line: Oceans Protection Plan Manager

The FNFC hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply; however qualified applicants of Indigenous ancestry will be given priority. The FNFC wishes to thank all applicants for their interest and advises that **only those candidates selected for an interviewed will be contacted**. The posting may remain open until a qualified candidate is hired.