

First Nations Fisheries Council of BC

EMPLOYMENT OPPORTUNITY



FIRST NATIONS
FISHERIES COUNCIL

Position Title:	Program Manager, Natural Resources
Compensation:	\$65,000 - \$75,000/year (commensurate w/ experience) + training allowance
Employment Type:	Full time, Term Position until March 31, 2021 (Position may be extended)
Location:	Vancouver, B.C.
Closing Date to Apply:	Tuesday, September 1, 2020 at 4:00 pm

About the First Nations Fisheries Council of BC (FNFC):

FNFC is a unique, progressive, and dynamic organization passionate about advocating for BC First Nations rights while protecting and enhancing the health of our aquatic resources. Through the *BC First Nations Fisheries Action Plan*, in partnership with BC First Nations, FNFC's mission is to support, protect, and advance aboriginal title, treaty, and fisheries rights. We do this by developing governance structures, forming collaborative relationships among First Nations organizations, and work together to build a coherent voice on fisheries and aquatic resources matters.

About the Opportunity:

The First Nations Fisheries Council of British Columbia is seeking an energetic, adaptable, motivated and self-directing person to join our team as the Program Manager, Natural Resources. Reporting to the Senior Manager, Policy and Fisheries Management (P&FM), the Program Manager will work to enhance the effectiveness of the organization by providing strategic advice, overseeing and managing contractors to implement various operational agreements, and completing work plans and activities according to the needs and interests of BC First Nations and funding partners (federal/provincial/other). Specific responsibilities for the Program Manager, Natural Resources, may include:

- Facilitating and coordinating First Nations engagement in aquaculture management and policy processes, among BC First Nations and with relevant governments and/or stakeholder groups;
- Provide support to BC First Nations engagement in Species at Risk listing processes;
- Analysis of government programs and policies and their potential impacts on the Aboriginal Title and Rights and Treaty Rights of BC First Nations;
- Conducting outreach and communication to increase awareness of the FNFC and programs.
- Coordination of committee and sub-committee members and organizing workshops on various aquaculture and natural resources-related topics
- Prepare comprehensive reports, discussion papers and briefing notes, and support the development of other written internal and external communications

Qualifications and Skills We Are Seeking:

- Post-secondary degree in environmental studies, resource management, biology, public or business administration, or a related field, plus a minimum of five (5) years of relevant working experience OR an equivalent combination of education, knowledge, practical experience, and training;
- Develop and implement workplans for all assigned project files and ensure rigor in budget oversight and management
- Experience conducting research and analysis, preparing briefing notes, developing recommendations, and drafting correspondence and comprehensive reports;
- Excellent interpersonal and collaboration skills, with ability to interact professionally with a wide range of individuals and organizations;
- Build and maintain collaborative working relationships with First Nations, governments and stakeholders;
- Experience planning, organizing, chairing, and facilitating meetings or events;
- Ability to set priorities effectively and problem solve, including early identification of issues/problems that may arise;
- Working knowledge of aquatic resource management and related legislation and policy;
- Working knowledge of BC First Nations and their constitutional rights regarding aquatic resources.
- Highly organized with strong attention to detail and commitment to high quality work;
- Excellent communication skills – oral, written, proof reading, etc.
- Advanced knowledge of MS Office – Word, PowerPoint, Outlook, Excel;

Apply for this Opportunity:

Applicants are asked to email confidential letters of application and resume, providing details of work experience and three references before **4:00 pm on September 1, 2020** to:

First Nations Fisheries Council
#320-1200 West 73rd Ave, Vancouver, BC, V6P 6G5

or E-mail: careers@fnfisheriescouncil.ca - Subject line: Program Manager, Natural Resources <Name>

The FNFC hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply; however qualified applicants of Indigenous ancestry will be given priority. The FNFC wishes to thank all applicants for their interest and advises that **only those candidates selected for an interview will be contacted**. The posting may remain open until a qualified candidate is hired.