



CARRIER SEKANI
tribal council

Carrier Sekani Tribal Council

EMPLOYMENT OPPORTUNITY

SENIOR FISHERIES PROGRAM TECHNICIAN

The Carrier Sekani Tribal Council Fisheries Department requires a full-time, term employee for the position of Senior Program Technician. Depending on the qualifications of the chosen applicant, the position will be either seasonal (April-Nov) or year-round.

Objective:

Leading the Fisheries Programs field projects, by planning for field season, preparing gear, training and supervising field crews, implementing field work and ensuring data is gathered accurately and in a timely manner. Field projects include a several white sturgeon studies, sockeye and chinook enumeration (DIDSON, fence, ground, aerial), Salmon and Sturgeon catch monitoring, strategic enhancement, stream monitoring, and others.

Duties include:

- Maintain an annual inventory of gear, vehicles and equipment at the warehouse.
- Maintaining equipment (boats, trucks, trailers, gear) and arranging for repairs when necessary
- Maintain records of all repairs and maintenance.
- Keep track of when maintenance is required for relevant equipment.
- Training and supervising up to 10 seasonal staff on various projects (April 1- October 31)
- Keep track of staff needing training or re-certification. Co-coordinating course participation within Fisheries Program budget
- Administrative duties for seasonal staff (hiring forms, timesheets, training records, etc)
- Ensure that the fisheries warehouse is in clean and safe working condition, throughout the year
- Assist with coordination of staff and equipment in collaboration with partner projects
- Summarizing data and project outcomes once project complete
- Assisting with progress and year end reporting requirements for program funders
- Assisting with administrative duties during off- season

Qualifications:

- Preferred post-secondary education in the fisheries field and/or natural resource management, or acceptable combination of education and field experience
- Experience leading field projects in fisheries or a related Natural resource field
- Work experience in fisheries related field projects, especially on large rivers
- Experience working with First Nations
- Proficiency in Microsoft Word and Excel.
- Strong interpersonal and communication skills
- A valid class 5 Driver's License, drivers' abstract and criminal records check is required

Desired Certificates, not mandatory:

- Level 1 First Aid, Transportation Endorsement, Swift Water Rescue, Pleasure Craft Operators Card, Helicopter Egress and Ditching and Jet Boat operations

Preference: Although preference will be given to Indigenous applicants (including First Nations, Métis and Inuit), all qualified candidates are encouraged to apply. In accordance with Section 16(1) of the Canadian Human Rights Act.

Salary: Based on a 35 hour work week. Commensurate with education and experience.

Application procedure: Submit a cover letter and resume with references by **4:30pm PST, November 19, 2021** to:

Christina Ciesielski, Fisheries Program Manager
Carrier Sekani Tribal Council
Suite 200-1460 Sixth Avenue
Prince George, B.C. V2L 3N2
Email: cciesielski@cstc.bc.ca
Fax: 250-562-8206

No phone calls please.

The Carrier Sekani Tribal Council thanks all applicants for their interest, however only those selected for an interview will be contacted. Unsuccessful applicants will not be notified of the outcome of the process.