

# EMPLOYMENT OPPORTUNITY

## POSITION TITLE: Manager, Partnerships

---



FIRST NATIONS  
FISHERIES COUNCIL

The FNFC is a unique, progressive organization that offers an exciting opportunity to join a small, dedicated team. Through the *BC First Nations Fisheries Action Plan*, First Nations in BC have mandated the FNFC to support, protect, reconcile, and advance Aboriginal Title and Rights and Treaty Rights as they relate to fisheries and the health and protection of aquatic resources. Our priorities are to develop effective governance mechanisms, form collaborative relationships among First Nations organizations, and work together to build a united voice on fisheries and aquatic resource issues.

### Position Summary:

The First Nations Fisheries Council is seeking an energetic, organized, hard-working individual to join our team. Reporting to the Director, Intergovernmental Relations and Partnerships, the Manager, Partnerships will have the opportunity to gain experience and skills in the areas of stakeholder relations, program development, project management, policy analysis. The Manager, Partnerships functions to maintain and create strong relationships with First Nations, NGOs, and other strategic partnerships to advance and support the interests of BC First Nations as it relates to fish, fisheries, and aquatic habitat. This role presents an opportunity to demonstrate leadership, adaptability, flexibility, and support in the development of initiatives, communication materials, and report/briefing research, analysis, and writing advancing the interests of First Nations in BC relating to fisheries, and aquatic habitat and resources.

### Description of Role:

- Build and maintain collaborative working relationships with FNFC partners advancing collaborative activities, and program design and implementation
- Support FNFC organizational development through identification of funding and partnership opportunities through development and implementation of FNFC's partnership strategy
- Support development of communications and implementation of special projects to advance strategic objectives of FNFC
- Develop and manage workplans, budgets, and reporting requirements
- Work closely cross-organizationally, including with Project Managers and Senior Managers, to ensure program implementation is consistent with strategic development of the organization
- Prepare comprehensive reports, discussion papers and briefing notes, and support the development of other written internal and external communications
- Provide support to BC First Nations and organizations through research, analysis, reports, correspondence, and attending relevant workshops

### What We're Looking For:

- You want to make a difference for First Nations in BC
- You are willing to take the time to invest and learn the BC First Nations landscape
- You are a team player that fits our culture
- You are adaptable to the changing environment of opportunities
- You are not afraid to roll up your sleeves to get the work done
- You have excellent financial and communication skills.
- You know when to take initiative and when you need to ask for further direction.

## **Education, Experience, and Competencies:**

- Post-secondary degree in public administration, Indigenous studies, environmental studies, resource management, or a related field, plus 3+ years of experience.
- Ability to take initiative and demonstrate leadership
- Experience working with BC First Nations communities and/or First Nations organizations
- Strong critical thinking and problem-solving skills
- Self-directed and motivated
- Demonstrated experience in stakeholder relations
- Experience conducting research, analysis, preparing briefing notes, developing recommendations, and drafting correspondence and comprehensive reports.
- Highly organized with strong attention to detail skills
- Excellent oral and written communication skills
- Ability to work effectively as part of a team and independently
- Exercise diplomacy and respect of confidential information

## **What We Offer When You are the Right Fit:**

- Salary/year - \$65,000 - \$80,000 – commensurate with experience
- Opportunity to get directly involved with First Nations in BC
- Health benefits plan (medical and dental)
- Pension Plan matching 5.5%
- 3 weeks of annual vacation
- 37.5-hour work week

## **JOB LOCATION:**

The FNFC office is located at 320 – 1200 West 73<sup>rd</sup> Ave., Vancouver BC.

## **APPLICATION DEADLINE:**

Applicants are asked to email confidential letters of application and resume, providing details of work experience and three references before **4:00 pm on November 4, 2022** to:

**E-mail:** [careers@fnfisheriescouncil.ca](mailto:careers@fnfisheriescouncil.ca)

**Subject line:** **FNFC Manager, Partnerships**

The FNFC hires on the basis of merit and is committed to employment equity. We encourage all qualified persons to apply; however qualified Indigenous applicants will be given priority. The FNFC wishes to thank all applicants for their interest and advises that **only those candidates selected for an interview will be contacted.**

**The posting may remain open until a qualified candidate is hired.**