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## JOB POSTING

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**POSITION TITLE:** Climate Change Intern  
**REPORTS TO:** Regional Climate Change Coordinator and Chief of Staff  
**TERMS:** May 17 to September 3, 2021 (16 weeks)  
**LOCATION:** Remotely due to internal COVID-19 restrictions  
**HOURS OF WORK:** Monday to Friday 9:00 a.m. to 4:30 p.m. (May be required to work evenings and weekends)  
**DEADLINE:** May 4<sup>th</sup>, 2021 at 4:30 p.m.

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Supported by the Pacific Institute for Climate Solutions (PICS) Internship Program, the BC Assembly of First Nations (BCAFN) is seeking a skilled, motivated, and passionate Climate Change Intern to collaborate with the BCAFN team to advance our climate change mandate to support climate leadership in First Nations communities in BC. In particular, the Climate Change Intern will support BCAFN in the development and implementation of a First Nations Climate Strategy and Action Plan (FNCSAP), including research on effective climate solutions using combined Indigenous and western knowledge to lower GHG emissions and build capacity and resilience in FNs communities.

The successful candidate will work with a highly skilled team with diverse backgrounds and education working in many different areas such as climate change, environment, fisheries, social, justice, economic and others. Our work is based on values of respect, solidarity, and teamwork. A student working at BCAFN will also learn much from our partnerships with First Nations communities and other Indigenous organizations in BC, Canada, and internationally.

### Key Job Functions include:

- Conducting research on effective climate solutions using a First Nations climate lens
- Supporting BCAFN engagement of First Nations, governments and academic experts to strengthen First Nations climate leadership through the development of community-based climate initiatives
- Prepare briefing notes, reports, communication materials and other assignments.
- Collaborating in the analysis of federal and provincial climate policies/plans/reports to identify gaps and implications that affect or benefit First Nations' interests and rights, and provide recommendations.
- Coordinating, supporting, documenting and participating in virtual meetings as required
- Perform other duties as reasonably required

### Education, Experience and other requirements:

- Eligible students **must** be enrolled in a fulltime undergraduate or graduate program at one of the four PICS partner post-secondary institutions: **UVIC, UBC, SFU or UNBC**



- Students must either be returning to complete their degree programs following the internship or have completed their programs the semester prior to the start of the internship
- Demonstrated effective verbal and written communication skills, including writing and presentation skills
- Demonstrated project management skills, with good ability to plan, organize and set priorities
- Effective meeting facilitation skills
- Good interpersonal skills and the ability to build and maintain effective networks and relationships
- Ability to work independently & expeditiously, self-directed, including working under tight timeframes & competing priorities
- Demonstrated resourcefulness, passion, judgement, tact, initiative & flexibility
- Good computer literacy skills
- Knowledge of First Nations political, policy and legal issues
- Flexible schedule may include evenings and weekends
- Travel as required

**Remuneration:** Wage based upon experience.

**To Apply:** If you are interested in this opportunity, please email your cover letter and resume with references as one PDF file to [vanessa.west@bcfn.ca](mailto:vanessa.west@bcfn.ca) in the following format:

- **Subject heading:** Climate Change Intern
- **Attached file name:** YYYYMMDD\_lastname\_firstname\_CCIntern.pdf

**Application deadline is Tuesday, May 4<sup>th</sup>, 2020 at 4:30 p.m. Anticipated Start Date is May 17, 2021**

We want to thank everyone who applies for this position in advance. Applicants with Aboriginal ancestry preferred. Only successful applicants will be contacted for interviews.

